

Health Administration Professional Advisory Group (HAPAG)

Meeting Minutes

February 5, 2009, 1500 EST

**Surgeon General Conference Room
Parklawn Building
Conference Call**

Attendance:

Voting Members-Present

Chair LCDR Jean-Pierre DeBarros
CDR Valerie Darden
CDR James Gregory
CDR John Gusto
CDR Barbara Olaniyan
CDR Diahann Williams
LCDR Clyde Darrah
LCDR Candace Griffin
LCDR David Lau
LCDR Brett Maycock
LCDR Tobey Manns-Royal
LT Miguel Saponara
LT William Tonkins

Members at Large

CDR B. Austin
CDR E. Martin
CDR L. Williams
LCDR A. Chen
LCDR H. Hunter
LCDR D. Jones-Mchorgh
LCDR V. Owens
LT K. Charles
LT E. Leavitt
LT D. McKenna
LT D. Washington
LT J. Whitehart
LT L. Williams
LT R. Windom
LT E. Wolff
LT T. Zach
LTJG S. Chapman
LTJG G. Williams

Meeting Leader

LCDR Jean-Pierre DeBarros

I. Approval of December HAPAG Minutes: The December minutes were approved with the addition of LCDR T. Manns-Royal to the attendees list. No other changes additions or deletions were noted.

II. Introductions:

LCDR DeBarros announced that the voting for chair elect had not been completed and as soon as the results were available then the election of Committee chairs would take place. All voting members present were asked to give a brief introduction and give a few points regarding their vision for growth and development for the HAPAG in the coming year. Comments were well received and generally centered on professional development and Health Administrator advancement.

The HAPAG Senior Advisors CAPT Craig Wilkins and CDR George Durgin were also introduced.

III. HAPAG Subcommittees:

Vision for the coming year was discussed for the following committees:

Communication

Increase visibility and image of HAPAG and HealthCare Administrators
A newsletter is in the works: the intent is to inform what's going on in the HAPAG as well as communicate what the committees are doing. A section will also be available to present some of our officers. Maybe have an IT link to list of positions available to HA's.

Recruitment and Retention

Involvement in PHS initiatives to grow the Corps

Career Development

Would like to see work to help our current officers with career development and creating a mentor/mentee relationship with senior officers

Policy

Make sure we are on point and in line with where the HAPAG is heading in the future

Membership

Exercising and developing the next leadership of the HAPAG.

Awards

Beyond HAPAG awards would like to see more involvement with organizations outside of the PHS such as ACHE, AAMA, etc... and their national awards.

IV. Old Business

COF Symposium – Once again a call for topics/speakers for the HAPAG break-out session during the COF Symposium was put to the group. LCDR D. Lau suggested that we consider having some of our members

form a panel to present a round table discussion on the type positions and job descriptions available.

V. New Business

2009 HAPAG / HS PAC Meeting Schedule		
	HAPAG 3-4pm	HS PAC 10 am – 3pm
Location	TBD	TBD
Dial-in Information	Dial-in: 1-866-766-4995 Participant Passcode: 8309093	U.S.A. Dial-In Number: 800-988-0281 (Please state your rank in addition to your name) (Int'l Dial-In Number: 1-773-799-3684) Conference Code: HS-PAC
February	5 February	6 February
March	26 March	
April		3 April
May	28 May	
June		At COF Symposium TBD
July	30 July	
August		7 August
September	24 September	
October		2 October
November	19 November	
December		4 December
January 2010	28 January	

A mention of some of the organizations for membership for Health Administrators:

- ACHE (American College of HealthCare Executives)
March 23-26, 2009 in Chicago
- AMSUS (Association of Military Surgeons of the US)
November 15 - 20 2009 in St. Louis Missouri
- AAMA (American Academy of Medical Administrators)
November 18 - 20, 2009 in Las Vegas, NV

Acknowledgement of recent passing of CAPT Johns by CDR Darden.

The meeting adjourned at approximately 1547pm EST.
NEXT Meeting 26 March 2009 @ 1500 EST

Prepared by: CDR James A. Gregory
Reviewed by: LCDR Jean-Pierre DeBarros