

Health Administration Professional Advisory Group (HAPAG)

Meeting Minutes

December 2, 2008, 1330 EST

Surgeon General Conference Room
Parklawn Building
Conference Call

Attendance:

Voting Members

CDR Valerie Darden
CDR James Gregory
CDR Sianat Kamal
CDR Diahann Williams
LCDR Rhondalyn Cox
LCDR Jean-Pierre DeBarros
LCDR Delia Jones-McHorgh
LT Miguel Saponara

Members at Large

LCDR Kelly Brown
LCDR Candice Griffin
LCDR John Gusto
LCDR David Lau
LCDR Brett Maycock
LCDR Morrisa Rice
LCDR William Waldron
LCDR Michael Weahkee
LT Karen Charles
LT Elaine Wolff
LTJG Garmain Williams

Meeting Leader

CDR Valerie Darden

- I. Approval of July HAPAG Minutes: CDR V. Darden stated that because there was not a quorum, the October minutes would be reviewed for informational purposes only and were not approved. No changes additions or deletions were noted.
- II. Report from HAPAG Subcommittees

Communication- LCDR Morrisa Rice

The Communication subcommittee assisted the Recruitment and Retention committee of the HAPAG with the development of a welcoming package.

Received comments on the HAPAG Web-site will postpone updates to web-site until new HAPAG voting members have a chance to review the information. The comments have been sent to CDR Darden to be forwarded to the new chair.

Finished the spread sheet containing the list of HAPAG membership and forwarded to the HAPAG Chair.

Recruitment and Retention –

No update or report

Career Development –

No update or report

Policy – LCDR D. Jones

A motion was previously made in October to revise the HAPAG By-laws to reflect the actual selection of the new leadership. The new leadership is currently selected in the new-year by the new membership, as opposed to the end of the year as stated in the by-laws. Comments were received to implement the bylaws as written and not make changes due to the fact that the HAPAG has had some unusual circumstances over the past two years. Another comment was made to follow the current by-laws in order to have the new membership elected (voted upon) and ready to hit the ground running at the beginning of the new-year.

A question was raised as to whether a special conference call or meeting for the voting membership needs to happen so that a decision on this issue can go ahead and happen and not be tabled until the next meeting and the next year.

There has been a request for feedback on the new COER format and process. CDR Darden will send out the information to the HAPAG for review and comment.

Membership – LCDR Candice Griffin

LCDR Griffin thanked the Officers that applied to be voting members for the up-coming term of 2009-2012. The list was sent out to the list serve and the new voting members were read as follows:

CDR Valerie Darden
CDR (select) Tobey Manns Royal
LCDR David Lau
LCDR John Gusto
LCDR Brett Maycock

LCDR Ivonne Arena
LCDR Scarlett Lusk
LCDR William Waldron
LCDR Clyde Darrah
LT William Tonkins

Congratulations to the new members.

Awards – CDR Darden

CDR Darden recognized those individuals that have stepped up to help out this year in the many subcommittees of the HAPAG. Those recognized were:

LCDR E. Martin
LT Antoine Smith
LCDR Elaine Wolff
LT Deidre Washington
LT Makeva Rhoden
CDR Sianat Kamal
LCDR Christa Hrynyshen-Trimmer
LCDR Delia Jones
CDR Barbara Olaniyan
CDR Elijah Martin
LCDR Shwana Coleman
LCDR Jean-Pierre DeBarros
LT Karen Charles
LCDR Allyson Alvarado
LT Donelle McKenna
LCDR Morissa Rice
LT Miguel Saponara
LT Brett Maycock

III. Old Business

None

IV. Additional Business

LCDR Jean-Pierre DeBarros took the opportunity to thank CDR Darden for her service to the HAPAG.

LCDR Jean-Pierre DeBarros officially took over as chair for 2009.

The meeting adjourned at approximately 1347pm EST.

Prepared by: CDR James A. Gregory
Reviewed by: LCDR Jean-Pierre DeBarros