

Meeting Date: 11/18/08 **Time:** 15:00 Eastern **Location:** Conference Call

Meeting called by:	CDR Sandra Ferguson
Facilitator:	CDR Sandra Ferguson
Note Taker:	CAPT Goudelock
Attendees:	CDR Ferguson, CDR Blagrove, CDR Hollister, LCDR Glines, LT Shurina, LT Dayoff, LT Ball, LCDR Owens, LTJG Kari A. Pinsonneault Absent: CDR Lori Goodman

Agenda Topics

Topic: Welcome/Approval August Minutes

August minutes were approved

Topic: Membership

Discussion:	CDR Blagrove expressed concern that nomination forms may not be getting to everyone. Nomination form does not need to be completed if position is not up until 2010.	
Conclusions:	Chair – LT Shurina; Chair – elect LCDR Travis Fisher; Secretary – LTJG Suzanne Jordan	
Person Responsible:	LT Shurina; LTJG Jordan	Deadline:

Topic: Oral Health Practitioner Subcommittee

Discussion:	Work in progress, more to be done.	
Conclusions:	ADHP Committee Report will be dispensed. Subcommittee members: CDR Blagrove and LT Ball. LCDR Glines going off DHPAG (completed 3 yr term). LT Ball will take over as Chair of this subcommittee.	
Person Responsible:	LT Ball - Chair	Deadline:

Topic: Mentoring Subcommittee

Discussion:	<p>Webpage completed. This is not a true mentoring site. Items can be deleted as we go. Updating webpage can take time.</p> <p>CDR Blagrove expressed concern that there is inefficient career counseling, need information on how to do early career counseling. LT Ball indicated that she is not aware of early career counseling.</p> <p>There is a need to develop new Billets for Dental Hygiene careers.</p> <p>CDR Hollister expressed caution, must review what has been done before, what has not benefited new officers in the past.</p>
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	Discussion, change Mentoring committee to Career Development.	
Conclusions:	Send interested links for webpage to CDR Hollister. Offer career counseling at Updates. Subcommittee members: LCDR Owens, LTJG Pinsonneault	
Person Responsible:	CDR Hollister - Chair	Deadline:

Topic: Recruitment/Retention Subcommittee

Discussion:	<p>Things are going well.</p> <p>Letter to schools has been redone. There are 300 schools.</p> <p>Received three responses from individuals interested in the Public Health Service.</p> <p>IHS dental recruitment listserv sent to schools.</p> <p>Get access to data base to dispatch officers to speak and recruit at schools.</p> <p>LT Shurina shared that there are two positions opened for DH liaison.</p> <p>IHS dental recruitment listserv sent to schools.</p>	
Conclusion:	Get access to data base to dispatch officers to speak and recruit at schools.	
Person Responsible:	LT Dayhoff	Deadline:

Topic: COA

Discussion:	LCDR Glines and LT Dayhoff are serving along with CDR Sicard to organize DHPAG functions.	
Conclusion:		
Person Responsible:	LCDR Glines, LT Dayhoff	
	Deadline:	

Topic: By-Laws

Discussion:	By-laws approved by HSO PAC	
Conclusion:	By-laws back in format and will be submitted to webpage.	

Person Responsible:	CDR Ferguson
	Deadline:

Topic: Awards/awards web page

Discussion:	LT Shurina found awards format for files. CO DH Award – create criteria, do not name after anyone, and keep generic.
Conclusion:	Committee will write criteria and give to mentoring committee
Person Responsible:	LT Shurina
	Deadline:

Topic: Letter for OPF

Discussion:	A letter will be written for OPF to recognize service to the DH Professional Advisory Group. This will be done yearly. At the end of three year term, a certificate will be available to include in the OPF.
Conclusion:	Letter will be mailed in December.
Person Responsible:	CDR Ferguson
	Deadline: December 31, 2008

Topic: DH PAG Accomplishments 2008

Discussion:	LT Shurina thanked CDR Ferguson for her dedication and hard work to the DH PAG. CDR Ferguson thanked everyone for their contribution and hard work to the DH PAG.
Conclusion:	Report be written and dispensed before the end of the year.
Person Responsible:	CDR Ferguson
	Deadline: December 31, 2008

New Business

Discussion	<p>RADM Milner joined the conference call. RADM Milner thanked the Dental Hygienist who have deployed. He also thanked CDR Sicard for her help in filling positions.</p> <p>RADM Milner discussed the rules of conduct when talking to congressional staff. No PHS officer is allowed to have any type of communication with anybody in Congress or their representatives. PHS Officers should direct questions to liaison, Public Affairs Department.</p> <p>RADM Milner is a strong advocate for the Oral Health Practitioner. RADM Milner has been in conversation with RADM Halliday. RADM Halliday is in a difficult position as a member of the ADA. There are those who do not want to expand Dental Hygiene scope of practice.</p> <p>Comment from DHPAG about support (funding) for training from agencies. The ADHA or the National Health Service Corps maybe a source of long term training funding. LT Shurina commented that the DH billet not available in the NHSC. Maybe this will change. Putting Officers in community clinics cost programs.</p> <p>RADM Milner, important that the DH group articulate a summation document that can be worked through OSG. Get agencies response. RADM Milner wants to move forward, following the rules of engagement.</p> <p>CDR Hollister discussed a program involving IHS dental assistants. Dr. Riefel is involved. Program seems to be similar to the Dental Hygiene program. Question, how involved will the ADA and IHS be with this program? RADM Milner will ask RADM Halliday about this program.</p> <p>RADM Milner, having this discussion is good. There are some political issues to work out with the ADA. Momentum seems to be on our side.</p> <p>RADM Milner asked the committee about our thoughts on the model of expanded practices. LT Ball commented that this was a wonderful model, much needed throughout the country.</p> <p>RADM Milner closed by thanking everyone for what we do in our daily duties. Please do not hesitate to call him with questions.</p>
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Conclusion	DH PAG thanked RADM Milner for his support and joining the conference call.
Person Responsible:	
	Deadline:

Meeting adjourned at 1630 EST. Next meeting is scheduled on Tuesday, **February 10, 2009** at 1500 EST