

Meeting Date: 05/12/09 **Time:** 15:05 EST **Location:** Conference Call

Meeting called by:	LT Shurina
Facilitator:	LT Shurina
Note Taker:	LT Dayhoff
Attendees:	<u>Executive members:</u> LT Shurina, LCDR Fisher, LCDR Hennigan, LT Dayhoff, LT Ball, LCDR Girgenti, LCDR Owens <u>Non-executive members:</u> LTJG Diane Wiedly <u>Absent:</u> CDR Hollister, LTJG Pinsonneault, LTJG Carnes, LCDR Hennigan, LTJG Jordan (excused) CDR Goodman (excused)

Agenda Topics

Topic: Welcome/Approval February 2009 Minutes

February minutes were approved by LT Ball and LT Dayhoff
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Subcommittee Reports

Topic: PAC update

Discussion:	LT Shurina informed the group that there are quarterly meetings with other HSO PAG Chairs. These meetings will be used to share information, gather information and maintain standards among categories. It has been decided not to move forward with DH associate degree appointment standards. It seems favorable for the appointment standards to reflect Nursing appointment standards for dental hygienist that meet a Bachelors degree and had a prior Associate degree in Dental Hygiene may receive ½ credit for each year towards T&E.	
Conclusions:	Information regarding DH's concerns and achievements will be presented to the PAG Chairs.	
Person Responsible:	LT Shurina	Deadline:

Topic: Awards/Candace Jones Award

Discussion:	LT Shurina informed the group that CDR Karen Sicard is the recipient of the award. Discussion regarding Junior award ensued. It was agreed that a generic award for rank O-4 and below should be generated based on yearly achievements. LT Ball agreed. LT Girgenti concurs	
Conclusions:	Vote in favor. Will be discussed at next meeting. CDR Sicard will be presented with plaque at COA.	
Person Responsible:		Deadline:

Topic: Oral Health Practitioner

Discussion:	LT Ball discussed and submitted white sheet paper for DHPAG evaluation. LT Ball mentioned that Minnesota and Florida are incorporating new job descriptions to legislation.
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Conclusions:	It was decided that white sheet paper should go to listserv for comment from other hygienists.	
Person Responsible:	LT Ball	Deadline:

Topic: Recruitment/Retention

Discussion:	Committee has been contacted by schools and students interested in USPHS. Brochures will be passed out at HSO booth@ COA for students. Committee wants to put contact information on DHPAG website. LT Ball will send Committee listing of DH's to update contact information.	
Conclusions:	Need to evaluate when HHS-420 form needs to be filled out. May have issues with contact information on HSO website due to storage capacity.	
Person Responsible:	LT Dayhoff	Deadline:

Topic: Career Developing

Discussion:	LCDR Owens mentioned that she still has a vacancy in Yazoo City.	
Conclusion:	Career Development draft not submitted by time of call.	
Person Responsible:	CDR Hollister	Deadline:

Topic: OCCO/Direct Access

Discussion:	LT Ball encourages everyone to logon to Direct Access before it becomes mandatory. As of June 1, 2009 CCMIS will be changing job vacancies website. Lowest vacancy of dentists in several years—this may mean more dental hygiene positions will be created.	
Conclusion:	None	
Person Responsible:	LT Ball	Deadline:

Topic: COA

Discussion:	<p>LT Shurina was asked to donate 2 coins for HSO raffle @ booth. Voted all in favor. Mentioned that they are looking for volunteers to work the booth as well if you are attending the conference.</p> <p>LT Dayhoff asked for a donation of 4 coins to present to the DH Category day speakers. Voted all in favor.</p>	
Conclusion:	6 coins needed for COA Conference.	
Person Responsible:	LT Shurina/LT Dayhoff	Deadline:

Topic: Conference Call Dates and Attendance of Meetings

Discussion:	<p>Conference calls the 2nd Tuesday of the month. Please attend all meetings or designate someone to represent yourself. DHPAG By-Laws state, “If an Executive Committee member cannot be present to participate in the conference call then he/she must appoint an alternate, who will be given one-time voting privileges. Failure to attend or appoint an alternate for two consecutive calls is grounds for dismissal from the Executive Committee. A replacement will be appointed by the Chair for the remainder of the term of that member.” Please notify LT Shurina in advance if you are unable to attend the Conference Call and provide a representative on your behalf.</p> <p>-11 August 2009 @1500-1630 EST.</p>
Conclusion:	
Person Responsible:	DHPAG Members
	Deadline:

Meeting adjourned at 15:51 EST