

DHPAG MINUTES

Meeting Date: 2/13/2007 **Time:** 15:00 Eastern **Location:** Conference Call

Meeting called by:	LCDR Rhonda Plake
Facilitator:	LCDR Rhonda Plake
Note Taker:	LCDR Rhonda Plake
Attendees:	CDR Ferguson, CDR Heiden, CDR Finnson LCDR Blagrove, LCDR Plake, LCDR Roberson, LCDR Sicard, , LTJG Czerniak, LTJG Myers

Agenda Topics

A. Old Business:

Topic: Candice Jones Award

Discussion:	All HPAG members received information and a copy of the score sheet for two nominees. Each candidate will be evaluated separately on a separate score sheet.	
Conclusions:	Completed score sheets will be emailed to CDR Ferguson by COB 5-11-2007. CDR Ferguson will send tabulated results to CDR Finnson by COB 5-14-07. CDR Ferguson will also contact the supervisor of the selected officer. The award will be presented at the U.S. Public Health Service Professional Conference June 5, 07 at the Annual COA meeting	
Person Responsible:	CDR Ferguson CDR Finnson	Deadline: 5-11-07 - score sheets. 5-14-07 - tabulated results 6-5-07 – present award

B.

Topic: Transformation-- Career Template

Discussion:	CDR Ferguson and LCDR Plake worked on the information for the career template. Request made to have all HPAG members review “draft” template and make additions/deletions accordingly. Karen distributed and discussed a sample billet template
Conclusions:	LCDR Sicard will keep the HPAG members informed on the billet template process LCDR Plake distributed RDH career template draft to HPAG members.

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Person Responsible:	CDR Ferguson LCDR Sicard	Deadline: 5-18-07 Return initial review of RDH matrix from HPAG
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Topic: COA Scholarships

Discussion:	The DHPAG has sponsored 2 scholarships for Juniors Officers to COA 2007. Although deadline is passed, COA foundation may have additional scholarships available.	
Conclusions:	LCDR Plake will post announcement on list serve	
Person Responsible:	LCDR Rhonda Plake	Deadline: completed

Topic: RDH Coin

Discussion:	Additional RDH coins are available for sale. Two coins were presented to CDR Belardo and CAPT Brown	
Conclusions:	Will sell RDH coin at the COA meeting	
Person Responsible:	LCDR Plake	Deadline: on going

C. **New Business**

Topic: International Deployment

Discussion:	LCDR Sicard reported that 16 hygienist have been identified for International deployment. IHS = 10 BOP = 4 HRSA = 1 CDC = 1	
Conclusions:	Candidates will be contacted by OFRD LCDR Sicard will keep members updated.	
Person Responsible:	LCDR Sicard	Deadline: initial deployment 5-13 or 15, 2007 -Ongoing

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Meeting adjourned at 1600 Eastern Time. The next meeting is scheduled for Aug 14, 2007. Future meeting is scheduled on Nov 13, 2007 at 1500 Eastern Time.