

Meeting Date: 02/10/09 **Time:** 15:05 EST **Location:** Conference Call

Meeting called by:	LT Shurina
Facilitator:	CDR Sandra Ferguson
Note Taker:	LTJG Suzanne Jordan
Attendees:	LT Shurina, LCDR Fisher, LTJG Jordan, LCDR Goodman, LCDR Hennigan, LT Dayhoff, LT Ball, LCDR Girgenti, LTJG Carnes, LCDR Owens Absent: CDR Hollister, LTJG Pinsonneault

Agenda Topics

Topic: Welcome/Approval November 2008 Minutes

November minutes were approved by LTBall, and LCDR Hennigan

Topic: Membership

Discussion:	Welcome New members	
Conclusions:	Chair – LT Shurina; Chair – elect LCDR Travis Fisher; Secretary – LTJG Suzanne Jordan	
Person Responsible:	LT Shurina; LTJG Jordan	Deadline:

Topic: Subcommittee Reports

Discussion:	Oral Health Practitioner	
Conclusions:	LT Ball works with LCDR Simpson and they are drafting a white sheet paper for ADHP, the program is new and is pending licensure.	
Person Responsible:	LT Ball	Deadline:

Topic: Career Development

Discussion:	<p>The HSO PAC accepted the name change to “Career Developing Sub-Committee”, per LT Shurina.</p> <p>The task assigned to the Career Development Sub-committee (formerly The Mentoring Committee) was to determine activities that will assist dental hygienists in advancing their careers and develop local programs.</p> <p>Activities:</p> <ol style="list-style-type: none"> 1. Solicit Comments from dental hygienists that have been involved in mentoring activities to determine what has been done in the past and what has worked. 2. Trying to find out what is covered in the OBC course. If anyone has a contact person who would know what is covered share the information. 3. Reviewing existing mentoring resources.
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	Also want to know if there is a mentor offered at OBC, and have new recruitment of OBC within 90 days because it is a better time to get to new dental hygienists.	
Conclusions:	The sub-committee is not yet ready to propose a Career Development plan. We should have a draft ready by the next call.	
Person Responsible:	CDR Hollister	Deadline:

Topic: Recruitment/Retention Subcommittee

Discussion:	<p>Drafting a brochure and letter covering where most clinical and non-clinical dental hygienists work in the Government. The brochure will contain benefit information, and job availabilities and contact information for DH in different agencies and different jobs in and out of clinical atmosphere. The back of the brochure will have a blank area for the person who is distributing it to write their contact information. It will have information like: BOP and CDC have their own websites for job availabilities. Not all agencies will be listed.</p> <p>LT Shurina: We need baseline data on where retention is. Spreadsheet of any addresses in Listserv.</p> <p>We need to talk to NIH about listserv for list of people who've signed in to keep in touch with each other.</p> <p>-The Dental Updates has a table for DH / DHPAG</p> <p>-LCDR Glines has a CE spread sheet for HSO categories/discipline/professional organization. *Look it over and provide helpful information for Career Development Group to her.</p> <p>-Associate Recruiter program changes will be on listserv, only so many per discipline, need more. There should be a CC liaison in each area. Will it only go to liaisons or per discipline?</p> <p>Deadline in February to complete past information and get paperwork in for existing associate Recruiters in HSO category</p> <p>-Recognized maybe by certificates or group awards.</p>	
Conclusion:	Get any helpful information to LT Dayhoff regarding recruitment and retention	
Person Responsible:	LT Dayhoff	Deadline:

Topic: COA/DHPAG COIN-Junior/Senior Awards

<p>Discussion:</p>	<p>We only have 10 coins left what do we do with them and do we order more? -150 were ordered/44 sold/29 given away/ 10 left. -We have a \$451 balance -cost is \$3.05 per coin, shipping and tax about \$15 -Do we make more? About 100 coins lasts about 4 years -Junior award, 2 per year, would need to increase funding</p> <p>LCDR Hennigan will contact Karen Sicard about making and ordering more coins. Karen Sicard held coins last year, we will see if she wants to do it this year.</p> <p>LT Shurina suggests keeping about 2 years worth of money in Candace Jones Fund.</p> <p>LT Shurina put it to a vote to purchase 50 coins. All in favor! No one opposed. LCDR Hennigan will contact CDR Sicard to place the order for 50 Coins.</p> <p>LCDR Plake is looking for pictures of DH in action and past recipients of Candace Jones Award. Needs staff for booth and the time served in booth can be put in CV, Let LCDR Plake and LCDR Glines know.</p> <p>LCDR Goodman wants to know about COA ribbon status, LT Shurina states it is finalized that the COA ribbon is only to be worn at COA meetings.</p> <p>CC 26.3.3 Wear of Ribbons and Medals 28 August 2008 Page.9 6-19 Association and Organization Awards. Each of the organizations listed below sells a ribbon and/or medal which officers may be authorized to wear on the Corps uniform after all uniformed service ribbons, foreign decorations and non-U.S. Service Awards. Medals and ribbons sold by these organizations may be worn only while actually attending meetings, conventions or while participating in parades or other ceremonies as a member of these organizations. These ribbons/medals are not authorized for routine daily wear. The order of precedence is as follows: Commissioned Officers Association (COA) Association of Military Surgeons of the United States (AMSUS) Reserve Officers Association (ROA) Society of American Military Engineers (SAME)</p>
<p>Conclusion:</p>	<p>All in favor of ordering 50 new coins</p>
<p>Person Responsible:</p>	<p>LT Shurina/LT Dayhoff</p>
	<p style="text-align: right;">Deadline:</p>

Topic: DH PAG Goals 2009

Discussion:	<p>What issues to change from DH PAG to PAC attainable and measurable.</p> <ul style="list-style-type: none"> -Where are we with associates, counting time coming in? -What do we want our appointment standards to be? Was there already something about the associates degree in our appointment standards, is it now going to officially reflect what the nurses have currently? Rear Admiral Milner and Peter Martineau say the wording from what the nurses have should be acceptable. -Possibly giving 4 yrs to complete the academic limited tours of bachelors (Masters). (3yrs is better). Once they have 2 years in they are considered veterans and the USPHS have invested a lot of money if they do not complete the process. They get separated from the CC if they do not complete the academic tour. <p>Rear Admiral Milner wanted 4 yrs and Martineau is against 4yrs.</p> <ul style="list-style-type: none"> -No GI Bill until after 2 yrs service, or loan repayment but individual hiring organization can pay for it. -LCDR Girgenti: Questions cons of 4yrs, LT Shurina explained 4yr is for Bachelor/Masters combo, and must prove acceptance to program and whether it is a bachelors or a masters. (Why go for a bachelors when you need a masters?) -4yrs can prevent limiting persons education choices. <p>There are only 2 DH job vacancies listed in IHS</p> <ul style="list-style-type: none"> -Little need for DH so little chance of LRP -LT Ball is going to heck with Peter Martineau about 3 or 4 yr change. -An increase in applications from dental hygienist doesn't increase more DH billets available or quality. -AIP isn't PAG issue, maybe signing bonuses, maybe guaranteed LRP-IHS, BOP has some kind of LRP determined per Warden at each facility. -Only 5 doctors applied for AIP
Conclusion:	Goals pushed to next agenda for time to think about it. Only 3-4 goals as a limit, and they must be measurable and attainable, brought up from PAG to PAC.
Person Responsible:	DHPAG Members
	Deadline:

Topic: Conference Call Dates and Times

Discussion:	<p>Conference calls the 2nd Tuesday of the month.</p> <ul style="list-style-type: none"> -The next call will be May 12, 2009
Conclusion:	<p>Agenda items to be dispersed 1 week prior to May 12, 2009</p> <ul style="list-style-type: none"> -LT Dayhoff will takes minutes in place of LTJG Jordan (LTJG Jordan will be in Phoenix at Dental Hygiene Educators Course) -February 10, 2009 minutes taken by LTJG Jordan will be dispersed 1 week prior to the next call.

Person Responsible:	DHPAG Members
	Deadline: