

Meeting Date: 2/12/2008 **Time:** 15:00 Eastern **Location:** Conference Call

Meeting called by:	CDR Ferguson
Facilitator:	CDR Ferguson
Note Taker:	CDR Sandra Ferguson, LCDR Ayana Blagrove
Attendees:	LCDR Blagrove, LCDR Plake, LT Glines, LT Shurina, CDR Hollister, CDR Toledo, LCDR Goodman, LT Ball, LT Dayhoff LCDR Owens, CDR Goudeblock,

Absent: CDR Kathy Heiden, LCDR Angela Girgenti, LCDR Suzanne Hennigan, LTJG Kari Sander

November meeting minutes were not approved. Minutes need further revision before being approved. CDR Ferguson will review, modify minutes as needed then re-distribute to Executive Committee for approval.

Agenda Topics

Old Business

Topic: Transformation

Discussion:	Work continues on the clinical billets		
Conclusions:	Will get an update on status of billets before next meeting.		
Person Responsible:	CDR Ferguson	Deadline:	Before next conference call

Topic: Assimilation

Discussion	There was some discussion about assimilation during the PAC conference call on February 1, 2008		
Conclusions:	Need to talk with CDR Karen Sicard to find out if any new information was presented		
Person Responsible:	CDR Ferguson	Deadline:	Before next conference call

New Business

Topic: COA Conference – DH Presentation Category Day

Discussion:	Category day is scheduled for Tuesday, June 10 th 2008 Several Dental Hygienists will present on their career choices and the how they obtained their position in the agency where employed. Christine Nathe will present on the Advanced Dental Hygiene Program. LT Glines and LT Ball will participate in the HSO presentation on deployment The Dental category is having CE on infection control and bisphosphonates		
Conclusions:	LCDR Plake is working on the final plans that will be available on the COA web page		
Person Responsible:	LCDR Plake, CDR Sicard, LT Glines	Deadline:	

Topic: Increase subcommittee activity

Discussion:	<p>Do we want to have subcommittee similar to the HSO PAC? Bylaws allow us to add or expand subcommittee. Each subcommittee must be chaired by a member of the DHPAG Executive Committee, but other members can be from the general population of the DH-PAG Any changes or development of subcommittees need to be reflected on the HSO DHPAG website. LT Shurina offered to train anyone who wants to serve as the new Chair of the Recruitment/Retention Subcommittee.</p>		
Conclusion:	<p>Agreement on two subcommittees. Continue the Recruitment/Retention Subcommittee and add Mentoring Subcommittee LT Dayhoff volunteered to be the new Chair of the Recruitment/Retention subcommittee. CDR Toledo volunteered to serve on the Recruitment/Retention subcommittee. Recruitment/Retention subcommittee will address RDH exiting the Corps CDR Cathy Hollister volunteered to serve as the Chair of the Mentoring Subcommittee. CDR Hollister stated that she thought it would be beneficial to have a mentoring tab added to the Hygiene PAG web page. CDR Hollister will take the lead to find out how to go about adding this information to the PAG page.</p>		
Person Responsible:	LT Shurina, LT Dayhoff, CDR Hollister	Deadline:	

Topic: Bylaws

Discussion:	<p>The Bylaws state that the DHPAG needs to review Bylaws every three years. Any changes need to be approved by the HSO PAC Do we need to amend the DHPAG bylaws? How does a current DHPAG member reapply if a term is ending? Need clarification in Bylaws on who can chair a subcommittee</p>		
Conclusion:	<p>Bylaws need to be amended to reflect how a member can serve two consecutive terms as well as amended to clarify that the chair of any subcommittee must be a member of the Executive Committee. LT Ball made the recommendation to use the HSO PAC Bylaws, specifically Article IV, section 1 to address the issue of consecutive terms</p>		
Person Responsible:	CDR Ferguson will bring amendments before the PAC to obtain approval. The next PAC meeting is on Friday, April 4, 2008.	Deadline:	Before the next PAG meeting

Topic: Maintain Presence on the HSO PAC

Discussion:	<p>CDR Ferguson suggested that each DH-PAG member read the HSO PAC minutes on a regular basis to help stay informed on what's going on with the HSO Category. The minutes are located on the HSO website. According to the DH-PAG Bylaws, the Chair of the DH-PAG is required to submit a brief report</p>		
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	during each PAC meeting on activities that the DH-PAG is working on All are encouraged to "sit in" as a guest on the HSO PAC conference calls		
Conclusion:	CDR Ferguson and LT Shurina will share responsibility for attending the HSO PAC meetings by each attending half day.		
Person Responsible:	CDR Ferguson and LT Shurina	Deadline:	

Topic: Candace M. Jones Award

Discussion:	LCDR Lori Goodman stated that she has everything ready to go. The recommendation was made to add links to the RDH PAG page under Awards, referencing HSO awards that are available for dental hygienists to be nominated for, i.e., Kissel and Garcia.		
Conclusion:	CDR Ferguson will find out how to go about adding links to the RDH PAG page		
Person Responsible:	CDR Ferguson	Deadline:	Before the next PAG meeting

Topic: Miscellaneous

Discussion:	Is the day and time of the conference calls working out for everyone? Formality in terms of how to address one another during calls		
Conclusions:	All agreed that the day and time of conference calls is fine. All agreed that we need to address one another by Rank during conference calls.		
Person Responsible:			

Meeting adjourned at 1615 Eastern Standard Time (EST). The next meeting is schedule on Tuesday, May 13, 2008 at 1500 (EST)