

I. **Call to Order and Introductions** - CDR Sheila Merriweather called the meeting to order at 11:06 hours EDT. Roll call was taken by LCDR Paul Dexter in representation of LCDR Iris E. Valentin-Bon

II. **Approvals of Minutes** - May minutes were approved.

III. **Chair Report and Old Business**

- a. **HS PAC Chair Report** - CDR Merriweather solicited feedback regarding her prior request regarding new ideas for how BASPAG can increase visibility.
- b. CDR Ibrahim Kamara mentioned- BASPAG should take a leadership role in the coordination of scientific presentations at COA, including the peer review of submissions. He volunteered to spearhead this initiative.
- c. CDR Nancy Bill - suggested BASPAG could sponsor a session at COA.
- d. LT Amy Constantine - Suggested a BASPAG booth at COA if not cost prohibitive. CDR Merriweather mentioned that a booth/display can cost as much as \$2,500, but that BASPAG could provide something in the future that is not as expensive.
- e. CDR Merriweather - Proposed the development of a BASPAG coin. A majority vote (7/7) was in favor of that idea, and CDR Merriweather agreed to spearhead the idea (HS-PAC recently revamped their own coin, and she can follow up with paperwork required). Any coin design should be forwarded to CDR Merriweather.
- f. Letter by LCDR Ali Danner is in draft form regarding BASPAG's concern about the current limitations to PHS officers who would like to attend the PHS national conference (COA). LCDR Danner summarized his points, and the letter will be submitted to HS-PAC for consideration by the ASH and the Acting SG.
- g. CDR Merriweather reported to CAPT Carderelli that BASPAG has reached out to 120 officers regarding BASPAG activity. She thanked all officers for their involvement with BASPAG.
- h. CDR Merriweather will submit her photo for the BASPAG website when it arrives. Her photo was professionally taken at the Cincinnati, OH COA conference.
- i. **Billet Revision:** LCDR Paul Dexter reported on the development of BASPAG billet templates as requested by the HS-PAC (CDR Bersani and LT Rebecca Bunnell). An email was distributed by LCDR Dexter on the BASPAG listserv on 5/31/07 requesting that officers represented by BASPAG respond with a discipline specific template specific to them. Four officers responded with discipline templates, which were forwarded to LT Bunnell for review. A follow up teleconference was proposed by CDR Merriweather with CDR Merriweather, LT Bunnell, and LCDR Dexter to address if any further action is necessary, including the possibility of re-issuing the email. Further billet development was proposed to the PAG chairs by RADM

Milner by email and attachment. CDR Merriweather forwarded that email to LCDR Dexter, but he was not able to find the relevant attachment. LCDR Dexter mentioned that BASPAG is a difficult PAG to categorize and has been left behind in billet development. Dexter further said that HS-PAC has many billets to develop, and BASPAG's lack of response has resulted in being left behind.

- j. Training/Career Development: CDR Merriweather deferred a report from CDR Phillip Toy regarding career progression, as he is not on the line.

IV. New Business

- a. COA Meeting - CDR Merriweather reported that Cincinnati, OH COA meeting was a good meeting and opened up discussion for members to share a positive point or comments regarding conference.
- b. CDR Kamara - Suggested that scientific reports need to be improved on category day. Current reports are too basic.
- c. LT Amy Constantine - Good to put names to faces. She was involved in many volunteer opportunities. Expressed concern regarding the HHS rule of 50 described in the current issue of Frontline. COA discussion included the profitability of future COA conferences, and requested input from officers regarding what kind of conference PHS wants. She questioned how to submit rule of 50 requests, and CDR Kamara, LCDR Danner, and CDR Merriweather all mentioned that this it's an agency specific determination based on money, speakers attending, etc. It was mentioned that 250 officers had their conferences fees covered by federal government.
- d. CDR Merriweather - Stressed that future COA meetings will include more training opportunities, which will hopefully attract more officers. The number of PHS officers attending COA was decreased this year. COA provides an important avenue to network and increase BASPAG visibility.

V. Standing Committee Reports

- a. **Membership** - no report.
- b. **Deployment/Readiness** - LCDR Dexter reported no new business for deployment readiness.

VI. **Open Floor** - No discussion or comments were made.

VII. **Adjournment** this meeting was adjourned at 11:43 am.

Next meeting will be held on July 18th, 2007
Third Wednesday of every month 11:00 -12:00 EDT, 8:00 am PDT.
Teleconference call number: will be provided later
Passcode: will be provided later
Minutes taken by LCDR Paul Dexter. Revised by LCDR Iris E. Valentin-Bon



REVISED